



MARICOPA CITY COUNCIL APPLICATION FORM

Thank you for your interest in volunteering for the City of Maricopa. Please fill out the following form and return it to the City Clerk by one of the following means:

<p>Email - Fax - Questions Email: vanessa.bueras@maricopa-az.gov Fax: 520-568-9120 Questions?: 520-316-6971</p>	<p>In Person City Clerk City of Maricopa 39700 W. Civic Center Plaza Maricopa, AZ 85138</p>
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Contact Information					
Name:	Dan Frank				
Address:	[REDACTED]				
City, State, Zip:	[REDACTED]				
Email:	[REDACTED]				
Phone Number:	[REDACTED]				
General Information					
Are you a full time Maricopa Resident?*	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Do You Live Within The City's Incorporated Limits?*	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Are You A Registered Voter?*	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	*All candidates shall be qualified electors of the city and shall have resided in the city for at least one year.		
Have you ever served on any elected or appointed Boards, Committees, Commissions, Task Forces, Council, etc. (City of Maricopa or otherwise) in the past?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>			
	If yes, please list:				
	City of Maricopa Planning & Zoning Commissioner, July 2018 to Present.				
	Pinal County Parks, Trails & Open Space Committee, February 2018 to Present.				
Maricopa Flood Control District, President, 2015 to Present					
See attached resume for full list of community involvement					

<p>Have you ever been involved in helping develop public policy at <u>any</u> governmental level? (This might include such activities as writing issue papers, conducting public policy research, advising policymakers, advocating for a particular change, or performing other public policy development work)</p>	<p>Yes No</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/></p> <p>If yes, please list a short description:</p>
	See attached
<p>Please list any leadership roles you have had at your place of employment, through volunteer work, business or professional organizations, civic, church or other activities. List only the roles and affiliations most important to you in the PAST FIVE YEARS.</p>	See attached
<p>Are you able to <u>fully commit</u> to the time requirement (1st & 3rd Tues eve. of each month City Council meetings, extensive pre and post reading/meeting preparation time, Strategic and Budgetary retreats, specially called meetings, numerous committee assignments, public speaking requirements, social & constituent requests for meetings, correspondence, public appearances, etc.) to be a city council member?</p>	<p>Yes No</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/></p>


 Signature of Applicant:

9/5/2022
 Date:

Short Essay Questions (use additional sheet of paper if necessary):

1. In 300 words or less, please tell us why you are the BEST candidate to fill the vacancy on the Maricopa City Council.

Please see attached

2. In 300 words or less, please tell us what attributes, qualities, special skills, talents, awards, knowledge, you would offer to further enhance and diversify this city council.

Please see attached

3. In 300 words or less, please discuss the three (3) most important issues you see facing the City of Maricopa today.

Please see attached

4. In 300 words or less, please discuss what it means to you to be good policy maker and serve for the common good.

Please see attached

Please Attach:

1. Current Resume (Required)
2. Letters of Recommendation or Endorsement (Optional)
 - Should include:
 - How long the endorsers has known the applicant
 - Why the applicant meets the ideal candidate profile
 - Any other pertinent information the Council might need to consider the applicant

Application Questions

Question: Have you ever been involved in helping develop public policy at any governmental level? (This might include such activities as writing issue papers, conducting public policy research, advising policymakers, advocating for a particular change, or performing other public policy development work)

Since 2014, I have direct involvement with the City and the Maricopa Flood Control District Board of Directors in developing policy.

- As a Commissioner on Planning and Zoning, I, and others, routinely work with staff to revise City Code or Zoning Code through text amendments, which are approved by Council.
- In 2015, I was elected to the Board of the Maricopa Flood Control District and currently serve as District President. The MFCD is a Special District whose purpose is to manage floodwater within the District boundaries. The Board has undertaken numerous special projects that develop or amend public policy. For example, we worked with the State Legislators to amend legislation which clarified voter eligibility and enabled constituents to vote in our elections.
- In 2015, I was appointed Chair of the 2040 Vision Committee. I helped lead over 100 citizen volunteers to develop the 2040 Vision Strategic Plan, which became the guiding document for our city's development.. This experience enabled me to actively engage community members and city staff in planning Maricopa's future by defining our direction for the next 25 years.
- In 2014 I was unanimously appointed as City Councilmember to fill a vacancy. During that time, I worked collaboratively with Council to create, amend, or deliberate policy on myriad topics, including, but not limited to, City Code, Zoning Code, Design Guidelines, and more.

As a Civil Engineering Consultant, I have advised policy makers in establishing development guidelines and ordinances such as:

- Working with the Flood Control District of Maricopa County to develop regional drainage master plans and to establish development guidelines for the unincorporated areas subject to flooding.
- Developed the Storm Water Management Plan for the City of Prescott Valley and led a training and implementation workshop.
- Assisting the City of Scottsdale in the rewrite of their Stormwater and Floodplain Management Ordinance.

Question: Please list any leadership roles you have had at your place of employment, through volunteer work, business or professional organizations, civic, church or other activities. List only the roles and affiliations most important to you in the PAST FIVE YEARS.

- 2015 to present - Maricopa Flood Control District, President
- 2018 to present - Maricopa Planning & Zoning, Commissioner
- 2018 to 2021 - Pinal County Parks Trails & Open Space Committee, Commissioner
2022 to present – Pinal Co. PT&OS Committee Chairman
- 2017 - Maricopa Housing Needs Assessment Study Steering Committee Member
- 2014 to present - Propel Church Advisory Board Member

Short Essay Questions

- 1) ***In 300 words or less, please tell us why you are the BEST candidate to fill the vacancy on the Maricopa City Council.***

I have been a resident of the City since 2005. I was previously appointed to City Council and have served on numerous task forces, boards, committees, commissions. I understand what the job entails and can hit the ground running from day-one, without delay.

Many of the challenges facing our City are related to the “built environment”. As a Civil Engineer, I understand the problems, but more importantly, I understand options and solutions.

My civic experience, combined with my professional expertise, provide me with first-hand knowledge and skill sets that will apply to creating and revising public policy.

I believe my unique background makes me the ideal choice for this position. I am a reasonable, pragmatic person and I strive to work with others to solve problems even when our opinions differ.

- 2) ***In 300 words or less, please tell us what attributes, qualities, special skills, talents, awards, knowledge, you would offer to further enhance and diversify this city council.***

As a Civil Engineer I have experience in developing policy and ordinances, establishing guidelines, and master plans. My experience as a business owner, has given me the understanding of the needs and challenges faced by small business as they struggle to attract, expand, and retain both businesses and customers.

As a former volunteer with the Maricopa County Sheriff’s Office (MCSO) Mountain Rescue Posse, I have received recognition for Outstanding Volunteer Service to Maricopa County having served over 500 hours per year since 2001. My experience with MCSO has given me an understanding of Public Safety needs and the Incident Command Structure.

As an active community volunteer, I am familiar with the City departments and staff, having developed positive working relationships with many of them. I know who does what, and how to leverage those resources.

I believe that this breadth of experience would greatly enhance and diversify the city council.

3) In 300 words or less, please discuss the 3 most important issues you see facing the City of Maricopa today.

- **Traffic** – As member of the P&Z commission, one of the key concerns we hear repeatedly from constituents is traffic. Traffic management is a constant challenge for growing communities. Timing of improvements can be critical. Often times, we ask developers to pay for improvements as they come on-line. This approach takes time to happen. Another option is for the City to front the cost for CRITICAL improvements but have future development pay for the improvements through impact fees.
- **Water Supply (Quantity & Quality)** – While Maricopa is well-situated over a large aquifer, we need to ensure that we are doing all we can to monitor both the quantity and quality of that precious water supply.

Drought can be an existential crisis. As the region is forced to rely less on CAP water, this forces farmers to turn to groundwater – the same water we rely on. Over-pumping of groundwater not only creates a potential supply issue but can also lead to subsidence and fissuring. These are geologic scale concerns already in motion in the region and need to be monitored.

- **Flooding potential** – Much of the Maricopa area is situated within areas designated by FEMA as Special Flood Hazard Areas. You don't have to look too far into the past to see evidence of severe floods impacting Maricopa. Recent revisions to the regulatory maps have had positive impacts to the area, but much work is required to implement the Lower Santa Cruz Regional Solution. We should also work to ensure that our critical facilities such as hospitals, police and fire stations and future assisted living facilities are safe from extreme events beyond the minimum requirements.

4) In 300 words or less, please discuss what it means to you to be good policy maker and serve for the common good.

I believe the best policy makers are thoughtful, pragmatic individuals. In general, a good policy maker will first seek to understand the problem or issue, be able to articulate and defend his or her position, ask relevant questions to identify options or seek clarification, dialogue with appropriate resources, and be open to considering multiple perspectives. A good policy maker must be willing to compromise, as sometimes the best solution is not always feasible. A good policy maker is inclusive, transparent, accountable, and will always strive to do what is in the best interest of the public.

Daniel C. Frank, PE

Summary

Registered Professional Civil Engineer with 27 years of experience working for both public and private clients and now working in the public sector. Experienced in site infrastructure design, transportation design, drainage and flood control. Managed projects from concept to final design including contractor selection, construction administration and inspection.

Education

Arizona State University, B.S. Civil Engineering, 1994

Public Works Project Management Bootcamp, PSMJ, 2005

FEMA Benefit-Cost Analysis Workshop, 2006

Leadership in Engineering Administration Program (LEAP), ACEC-AZ, 2009

21 Laws of Leadership Workshop 2014

Registrations

Arizona, Professional Engineer, No. 35888

Idaho, Professional Engineer, No. 11782 (Ret)

Az Real Estate Broker No. BR571582000

Affiliations

Order of the Engineer

Experience

Flood Control District of Maricopa County Phoenix, AZ

Project Manager May 2020 – present

- Provides leadership, and guidance in project management processes and procedures; manages consulting staff to ensure the proper execution of all phases of the program and projects from concept to construction.
- Ensures projects meet scope, schedule, cost and quality requirements.
- Prepares, negotiates, and maintains Resolutions, Intergovernmental Agreements, Consultant and Contractor Contract documents and project scope documents.
- Provides guidance and assistance to Department staff, consultants, and technical advisors on construction and engineering contract issues.

DCF Consulting Maricopa, AZ

Owner, Jan. 2012-present

- Prepared site and drainage design and assessments including floodplain delineation and FEMA map revisions for private clients for projects ranging in size from single lot developments to 1200-acre master plan communities.

Maricopa Flood Control District Maricopa, AZ

President, 2015 to Present

- Responsible for overseeing the business of the District and providing direction to the District Manager on numerous special projects.
- Working with the Board of Directors, was responsible for setting annual operating budgets and establishing the annual tax levy for the District.
- Served as the liaison to other agencies and attended meetings on behalf of the District.

City of Maricopa Maricopa, AZ

Councilmember, Jun. 2014-Dec 2014 (**Appointed**)

- Working in conjunction with the other councilmembers, oversaw the affairs of the City and established policy regarding future development and city needs.
- Reviewed and approved annual operating budgets codes and ordinances.

Dibble Engineering Phoenix, AZ

Vice President, Practice Leader, Jul. 2008-Dec. 2011

- Managed the Drainage and Flood Control Practice.
- Represented the company at council and other public meetings.

Daniel C. Frank, PE

Other Skills

Proficient in Microsoft Office suite including PowerPoint and MS Project.

Proficient in AutoCAD 2020 & Civil 3D

Proficient in Esri ArcGIS

Certified Negotiation Expert (CNE)

FEMA National Incident Management system (NIMS) 700 certified.

HAM Radio License KG7HWX

U of A Master Gardener

- Responsible for setting revenue goals, budgets, managing team utilization and training needs.
- Accountable for project profitability, client management & billing.
- Developed systems for tracking project performance.
- Accountable for the marketing & business development for the practice.
- Participated in strategic planning for the company and member of several internal committees including quality improvement, geographic expansion and social media.

Dibble Engineering
Phoenix, AZ
(cont.)

Project Manager/Project Engineer, Jun. 2004–Jul. 2008

- Managed design teams (engineers and drafters) on projects for both private and municipal clients.
- Completed studies for the Flood Control District of Maricopa County that covered areas of more than 100-square miles.
- Work for private clients included drainage studies for land development projects ranging in size from several acres to over 1000-acres.
- Performed Construction Admin activities including site inspections and processing pay request

Engineer/Project Engineer, May 1995 – Jun. 2004

- Worked across the company in many engineering disciplines including site infrastructure design, transportation design and drainage and flood control.
- Assisted the survey staff in various field activities.
- Performed plan review for Cities and Towns.
- Extensively utilized AutoCAD & Civil 3D in engineering design.
- Worked on complicated hydrology and hydraulic models including HEC-1, HEC-RAS, HY-8 & DDMSW.

Community Involvement

City of Maricopa Planning & Zoning Commissioner, July 2018 to Present.

Pinal County Parks, Trails & Open Space Commissioner, February 2018 to Present.

Maricopa Housing Needs Assessment Study Steering Committee Member, December 2016 to December 2017.

City of Maricopa 2040 Vision Steering Committee, Chairman Dec 2014 to Jun 2015.

Central Arizona Mountain Rescue Association, 2001-present (President 2004-2006, Secretary 2012-2014).

Maricopa County Sheriff's Office - Mountain Rescue Posse (Rescue Technician, Wilderness EMT 2001-2017)

August 30, 2022

Mayor Nancy Smith
Vice-Mayor Vincent Manfredi
Councilmember Amber Liermann
Councilmember Bob Marsh
Councilmember Rich Vitiello
Councilmember Henry Wade

Mayor and Councilmembers,

I am writing this letter of support for Dan Frank, a candidate for appointment to City Council.

I have had the pleasure of knowing Dan since 2014. As a Councilmember at that time, I had the privilege of affirming Dan's appointment on City Council to fill a mid-term vacancy resulting from a resignation. He proved to be an excellent Councilmember, exhibiting unwavering dedication and commitment on behalf of Maricopa. He served Council and the city well. As a result of that working relationship, Dan continues to be a trusted and valued friend to this day.

Dan's commitment and involvement continued even after his Council term ended. He participated in multiple projects, the most significant of which was serving as Chair of the 2040 Vision Strategic Plan citizen task force. He did an excellent job.

Dan is currently serving his second term as a commissioner on the City of Maricopa Planning & Zoning (P&Z) Commission, having been appointed in 2018. He is also serving on and is the current President of the Maricopa Flood Control District (MFCD) Board. Both groups are an integral part of Maricopa's current and future development and sustainability.

I witnessed first-hand Dan's approach to each item to be considered by P&Z and MFCD. He adeptly applies his comprehensive expertise as a Civil Engineer, combined with his leadership skills, to ask pertinent questions, help build consensus, and work collaboratively to identify cost-effective and feasible options or solutions. His focus steadfastly remains serving the greater good and making decisions in the best interests of Maricopa.

This is the third time in a decade that Council is asked to appoint someone to fill a vacancy, so the selection you make on September 13th must be judicious. It is also noteworthy to mention that 2023 marks Maricopa's 20th anniversary as Arizona's 88th incorporated city. That is a significant milestone, and Council has a key role in orchestrating once-in-a-lifetime activities and celebrations. Dan would be a tremendous asset for that.

Council's choice is vital in continuing our city's positive momentum and smart growth. We need an astute, informed, collaborative City Council that has experience, expertise, and the ability to work as a team. Please strongly consider Dan Frank for appointment. Thank you.

Respectfully,



Peg Chapados

Former Vice-Mayor & Councilmember (2012-2018)



PROPEL CHURCH

August 29, 2022

To whom it may concern,

This letter of recommendation for Dan Frank pertains to his application for the Maricopa City Council open position. I have known Dan, both personally and professionally, for the past 12 years. He has served faithfully on our Advisory Board during this time as well as in other capacities.

Dan is a qualified candidate for the Maricopa City Council. I have worked closely with him in different situations and through major leadership transitions. His temperament, wisdom, common sense, knowledge, and professional business experience, not to mention his love for Maricopa and its future, make him the perfect choice to serve the City of Maricopa. Dan has been a part of the city since 2005 and gives him the knowledge and foresight to help lead the City in the right direction. He has served in various positions for the city over the years which adds to his ability to make terrific decisions for Maricopa.

I fully recommend Dan Frank for Maricopa City Council. I believe he is the right person for the position and for the future of Maricopa.

If you have any questions, feel free to contact me at [REDACTED] or at [REDACTED]

Sincerely,

Jathan Gerdes
Lead Pastor



Public Records Exemptions

Enclosed please find a copy of the response documents for your public records request. The following information is provided to explain the process employed to review and produce the response documents.

Reason	Description	Pages
		1,8,9,11